

MINUTES
LCWSD BOARD OF DIRECTORS MEETING
JUNE 20, 2017

PRESENT: Directors Marc Liechti, Jack Thomson, and Jim Heim, and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

ABSENT: Roxanne Wadman, Rex Niles

Director Liechti called the meeting to order at 2:00 p.m.

AGENDA: Agenda was amended to include Somers 178-Housing Property under "Outside District" and Craven's Crest Will Serve under "New Business". A motion was made by Director Thomson to accept the agenda as amended. Director Heim seconded and motion carried.

APPROVAL OF MINUTES: The Minutes of the May 16, 2017 Board meeting were reviewed. A motion was made by Director Heim to accept these Minutes. Director Thomson seconded and motion carried.

VISITORS: Andy Matthews. He is interested in developing a 60-70 pad RV park at the corner of US 82 and Somers Stage Road. After being denied service from the Somers Water District because the project is outside their project plan area and they lack water capacity, Mr. Matthews approached LCWSD to request sewer service. He will drill a well for water. The Board requested engineered preliminary drawing(s). The Board will investigate annexation.

FINANCIAL REPORT

BALANCE SHEET	
General Checking Account Balance	\$72,139.09
Water Savings Account	\$160,667.02
Sewer Savings Account	\$415,370.30
Total Current Assets	\$2,142,245.88
Total Assets	\$11,218,928.32
Checks Payable	\$33,825.62
Total Current Liabilities	\$634,012.11
Total Liabilities & Equity	\$11,218,928.32

INCOME STATEMENT SUMMARIZED		
WATER	Current YTD	Percent of Budget
Total Revenue	\$227,395.03	89%
Total Expenses	\$377,337.14	92%
Net Income	\$-134,205.14	
SEWER		
Total Revenue	\$443,292.21	92%
Total Expenses	\$529,195.29	85%
Net Income	\$89,930.99	

INCOME STATEMENT COMPARISON TO PRIOR YEAR		
	Year to Date	Prior Year to Date
Total Revenue	\$670,687.24	\$671,376.04
Total Expenses	\$906,532.43	\$843,470.57
Total Other Revenue	\$191,571.04	\$126,912.37
Net Income	\$-44,274.15	\$45,182.16

CASH REPORT	
Water Fund Checking	\$-16,022.10
Sewer Fund Checking	\$48,879.33
Water Savings	\$160,667.02
Sewer Savings	\$415,370.30
Sewer CD	\$34,517.54
Sewer CD	\$211,401.04
Sewer CD	\$216,386.15
Sewer CD	\$185,245.36
Petty Cash	\$200.00

A motion was made by Director Heim to approve the financial report. Director Thomson seconded and motion carried.

BILL APPROVAL: Accounts payable for May were reviewed. Expenses of note included:

- Metron-Farnier – Meters
- Nicole Noonan – 2016 Audit
- Inland Potable Services – Water Storage Tank Cleaning
- Tanner Smith Construction – LS 6&7 Down payment
- Xylem Dewatering Solutions – Pumps and Control Panel for LS 6.
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The Capital One credit card statement for May was also reviewed.

A motion was made by Director Thomson to approve the bills. Director Heim seconded and motion carried.

DELINQUENT REPORT: Progress continues in collecting payment from delinquent accounts.

OLD BUSINESS:

South Eighty Water System – Waiting on response from the DEQ.

Lift Stations 6 and 7 – The generator building was moved on site and a valve vault was constructed above ground. Two new pumps and a control panel were installed and are working well. Homeowners have chosen a rock wall rather than a guard rail to separate the lift station from the road. To ensure a minimal effect on customers, the trenches will be dug in September.

Youth With a Mission (YWAM) – Met with Greg Pisk (Spurwing Developer). The LCWSD Board agreed to contribute \$40,000 toward the water line construction and \$10,000 for the easement

to connect YWAM to the public water system. Plant Investment Fees for potential new hookups will recoup the outlay of funds. YWAM will potentially turn their existing system over to LCWSD at no cost. This will be their contribution for public water supply service.

Project Update - Lakeside Club is for sale.

Outside District – LS1 – 178 Home Subdivision – if this subdivision is approved LCWSD will need to evaluate LS1 to ensure capacity. May need to install bigger pump and/or control panel.

NEW BUSINESS:

Ordinances

A motion was made by Director Heim to pass Ordinance 17-2 that provides an option for those customers who do not want a meter in their house. Director Thomson seconded and motion carried.

A motion was made by Director Thomson to pass Ordinance 17-3 that annexes nine (9) properties in the Marco Bay area into the District. Director Heim seconded and motion carried.

Budget Review - The budget for FY18 was reviewed. The budget included a 3% cost of living raise for all staff, bringing the current part-time operator (Scott Ring) up to full-time, and renewing the 3-year contract with Nicole Noonan for auditing services.

A motion was made by Director Heim to approve the FY 18 budget. Director Thomson seconded and motion carried.

Aerators – Need to explore options for the treatment site aerators – upgrade to new technology, purchase new tornado aerators, etc.

Craven's Crest Will Serve

Board approved providing a “will-serve” letter for the Craven’s Crest development.

Board Elections – due to a bill that the legislature passed, Board terms will end in May rather than in December.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Beth Dotson, Secretary

(NEXT MEETING DATE IS TUESDAY, JULY 18, 2017)